Kgatelopele local Municipality

SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

2023/2024 FINANCIAL YEAR

Table Contents

1. INTRODUCTION

The Service Delivery and Budget Implementation Plan (SDBIP) seek to promote municipal accountability and transparency and is an important instrument for service delivery and budget monitoring and evaluation. The SDBIP is a partnership contract between the administration, council and community, which expresses the goals and objectives set by the council as quantifiable outcomes that can be implemented by the administration over the next twelve (12) months.

Chapter 1 of the Municipal Finance Management Act, (Act 56 of 2003) (MFMA) defines the SDBIP as a detailed plan approved by the mayor of a municipality in terms of section 53(1) (c)(ii) for implementing the municipality's delivery of services and the execution of its annual budget which must include (as part of the top-layer) the following:

(a) Projections for each month:
- Revenue to be collected, by source
- Operational and capital expenditure, by vote.

(b) Service delivery targets and performance indicators for each quarter.

In terms of National Treasury's Circular No.13 the SDBIP must provide a picture of service delivery areas, budget allocations and enable monitoring and evaluation. It specifically requires the SDBIP to include:

- Monthly projections of revenue to be collected for each source;
- Monthly projections of expenditure (operating and capital) and revenue for each vote;
- Quarterly projections of service delivery targets and performance indicators for each vote;
- Information for expenditure and delivery; and a
- Detailed capital works plan.

In terms of sections 69(3) (a) and (b) of the MFMA the accounting officer of a municipality must submit to the mayor within 14 days after the approval of an annual budget, a draft SDBIP for the budget year and drafts of the annual performance agreements as required in terms of section 57(1) (b) of the Municipal Systems Act (MSA) for the municipal manager and all senior managers. Furthermore, according to section 53(1) (c) (ii) and (iii) of the MFMA, the Executive Mayor is expected to approve the SDBIP within 28 days after the approval of the budget.

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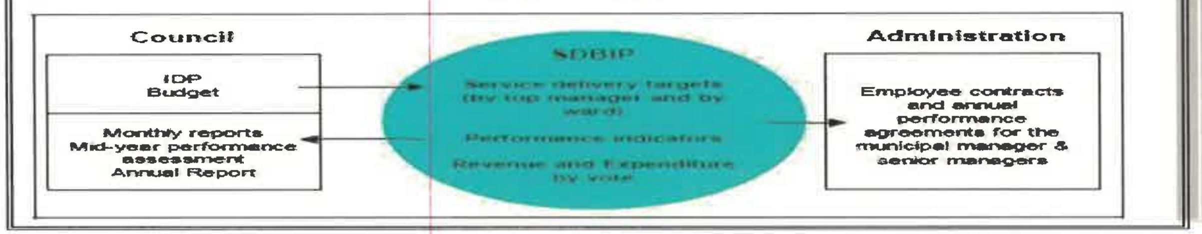
This coincides with the need to table at Council, drafts of the annual performance agreements for the municipal manager and all senior managers as required in terms of section 57(1) (b) of the MSA.

The process leading to the draft Budget, IDP and business plans, which have an important bearing on the finalization of the SDBIP, includes the following elements:

- Departmental operational plans/departmental SDBIPs. These departmental SDBIPs provide the detailed plans and targets according to which the departments' performance will be monitored.

- The departmental SDBIP's/operational plans contain performance plans of line managers. The performance plans were formulated in terms of the IDP sector plans and the operational mandates relevant to each department. The performance plans form the basis for the signing of the annual performance agreements of the municipal manager and senior managers. The SDBIP represents the key performance targets as captured across core departments.

Diagram 1
SDBIP "contract"



2. SPARTIAL DEVELOPMENT FRAMEWORK

Municipalities are required by the provisions of Section 26(e) of the Municipal Systems Act 2000 to prepare and adopt an SDF for their municipal area as part of the Integrated Development Plan. The objectives of SDF are clearly articulated under Section 4 of the Local Government: Municipal Planning and Performance Management Regulations 2001 and Section 18 of the Spatial Planning and Land Reform Act 16 of 2013. The Spatial Planning and Land Reform Act 16 of 2013 is the legislation and government policy that give municipalities the responsibility of preparing and adopting Spatial Development Frameworks for municipalities.

3. HIGH-LEVEL SERVICE DELIVERY BREAKDOWN

The KLM is required in terms of the SDBIP, to provide non-financial measurable performance objectives in the form of service delivery targets and other performance indicators. Service delivery targets relate to the level and standard of services being provided to the community. It also includes targets for the reductions in backlogs of basic services according to Circular 13 of the MFMA. The SDBIP provides high level, but condensed public information on service delivery to all stakeholders and Oversight body.

The SDBIP is conceptualised as a layered plan dealing with consolidated service targets and in-year deadlines and linking such targets and deadlines to top management. The Municipal Score Card represents a consolidation of all the KLM detailed service delivery targets and performance indicators as captured in the operational plans, the performance plans and score cards of the managers in the various departments of the municipality.

In terms of the objectives, strategies and projects as listed in the IDP and the budget, Kgatelopele Local Municipality commits itself as follow:

3. 1 MUNICIPAL STRATEGIC OBJECTIVES:

1. To ensure the provision of sustainable basic service to our communities
2. To ensure conservation of the environment
3. To promote a conductive environment for economic development
4. To ensure an effective and efficient financially viable municipality
5. Democratic and accountable government, Municipal Transformation and Organisational Development.

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3. 2 KGATELOPELE LOCAL MUNICIPALITY SDBIP 2023/2024 FINANCIAL YEAR:

KLM SDBIP 2023/2024 FY										
KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATORS (KPI'S)	Baseline 2022/2023	Annual Targets	Measure	Verification	Quarterly Projections				2023/20234 Budgeted Amount
IDP OBJECTIVES		30/06 /2023	2023/2024	Unit	POE	1st Qtr.	2nd Qrt.	3rd Qrt.	4th Qrt.	R
KPA 1: Basic Service delivery **Service Delivery and Infrastructure Development**										
To ensure the provision of sustainable basic service to our communities	**KPI 1** Number of households provided with clean piped water by 30 June 2024.	3050	3050	Number	List of households and account listings	3050	3050	3050	3050	Operational
	KPI 2 Number of Water Quality Assurance reports for the provision of clean piped water by 30 June 2024.	12	12 Monthly lab results	Number	12 Monthly lab results	3xLab results	3xLab results	3xLab results	3xLab results	
	KPI 3 Number of households provided with electricity prepaid by 30 June 2024.	3574	3574	Number	List of households-G-Cell list and job card of new connections	3574	3574	3574	3574	
	KPI 4 Operations and Maintenance of Water and Sanitation Infrastructure by 30 June 2024.	New	100	Number of call outs	Job cards	25	25	25	25	
		New	12	Number	Reports	3	3	3	3	

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	KPI 5 Operations and Maintenance of Electricity Infrastructure by 30 June 2024.	New	100	Number of call outs	Job cards	25	25	25	25	
		new	12	number	Reports	3	3	3	3	
	KPI 6 Number of households provided with access to Basic sanitation service by 30 June 2024.	3137	3137	Number	List of households and account listings	3137	3137	3137	3137	
	KPI 7 Number of households provided with weekly solid waste removal services in Danielskuil and Lime Acres by 30 June 2024.	4050	4050	Number	List of households and account listings, monthly schedule	4050	4050	4050	4054	
	Infrastructure and Project management Unit									
	Municipal Infrastructure Grant (MIG) Funded Projects									
	KPI 8 Construction of road in greater Danielskuil Phase 2 (Stormwater) by June 2024.	New	Practical Completion	kilometres (Km)	Progress Report & Practical Completion Certificate.	1. Contractor Appointment 2. Site Establishment 3. 0.2 km	1. 0.2km	1. 0.2km	1. 0.4km 2. Completion Certificate	R 8 637 824,32 (Million)
		Engineer's Fees Paid: R 800 000.00	R 8 637 824,32 (Million) R 800 000,00 (2022/23 FY) R 7 837 824,32 (2023/24 FY)	Million Rands	1.Grant Register 2.MIG Expenditure Report 3. Payment Certificates 4. Proof of Payment	R3 637 824 32	R1 000 000,00	R1 000 000 00	R2 200 000,00	R 8 637 824,32 (Million)

	KPI 9 Construction of Roads in Greater Danielskuill by 30 June 2024.	new	Practical Completion	kilometres (Km)	Progress Report & Practical Completion Certificate.	1. Contractor Appointment 2. Site Establishment 3. 0.5 km	1.0km	1.0km	1. 1.0km 2. Completion Certificate	R 26 601 108 ,94 (Million)
		Engineer's Fees Paid: R 2 660 110,89	R 26 601 108,94 (Million) R 2 660 110,89 (2022/23 FY) R 23 940 998,05 (2023/24 FY)	kilometres (Km)	1. Grant Register 2.MIG Expenditure Report 3. Payment Certificates 4. Proof of Payment	R5 940 998 08	R 4 500 000 00	R 4 500 000 00	R 4 500 000 00	R 26 601 108 ,94 (Million)
	KPI 10 Danielskuil Water Augmentation by 30 June 2024.	New	1. Approval of Technical Report 2. Approval of Business Plan 3. Project Registration	Project Milestones	Grant Approval Letter	1. Approval of Technical Report 2. Approval of Business Plan 3. Project Registration	N/A	N/A	N/A	R0,00
		Draft Technical	R0,00	Million Rands	Grant Approval Letter	R0,00	R0,00	R0,00	R0,00	R0,00
	KPI 11 Establishment of Danieskuil Solid Waste Disposal Site Phase 2 by 30 June 2024.	Waste Cells 1 & 2 Completed.	Practical Completion	Project Milestones	Progress Report & Practical Completion Certificate.	1. Construction of maturation pond. 2. Practical Completion.	N/A	N/A	N/A	R 96 358 709 ,74

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		R75 896 073,20	R 96 358 709,74 (Million) R 75 896 073,20 (2022/23 FY) R 20 462 636,05 (2023/24 FY)	Million Rands	1. Grant Register 2.MIG Expenditure Report	R20 462 636,05	N/A	N/A	N/A	R96 358 709,74
	Water Services Infrastructure Grant (WSIG) Funded Projects									
	KPI 12 Eradication of Conservancy Tanks Phase 2 by June 2024.	1. Phase 1 completed. 2. Appointment of Contractor. 3. Revision and Approval of Technical Report.	Practical Completion	Project Milestones	Progress Report & Practical Completion Certificate.	1. Site Establishment 2. 0.5 km pipe line	2 km pipe line	2 km pipe line	0.8 km pipe line	R58 922 694,33
		R0,00	R58 922 694,33	Million Rand	1. Grant Register 2. WSIG Expenditure Report 3. Payment Certificates 4. Proof of Payment	R16 000 000	R16 000 000	R16 000 000	R10 922 694,33	R58 922 694,33
	Regional Bulk Infrastructure Grant (RBIG) Funded Projects									
	KPI 13 Tlhakalatlou: Replacement of Existing Sewer Asbestos Cement Rising Main	1. Appointment of Contractor. 2. Site Establishment	Practical Completion	kilometers (Km)	1. Progress Report 2. Practical Completion Certificate.	0.5 km pipe line	0.3 km pipe line	0.3 km pipe line	0.3 km pipe line Practical Completion Certificate	R15 858 482,75

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		R3 000 000 ,00	R 10 808 792,50 (Million) R 3 000 000,00 (2022/23 FY) R 7 808 792,50 (2023/24 FY)	Million Rands	1. Grant Register 2. RBIG Expenditure Report 3. Payment Certificates 4. Proof of Payment	R 3 000 000 00	R3 000 000 00	R3 000 000 00	R3 000 000 00	R15 858 482,75
	KPI 14 Rhodes Street: Replacement of Existing Sewer Asbestos Cement Rising Main in Rhodes Street	1. Appointment of Contractor. 2. Site Establishment	Practical Completion	kilometres (Km)	1. Progress Report 2. Practical Completion Certificate.	0.6 km pipe line	0.6 km pipe line	0.6 km pipe line	0.6 km pipe line Practical Completion Certificate	R12 050 349,27
		R 3 000 000 00	R 12 050 349,27 (Million) R 3 000 000,00 (2022/23 FY) R 9 050 349,27 (2023/24 FY)	Million rand	1. Grant Register 2. RBIG Expenditure Report 3. Payment Certificates 4. Proof of Payment	R3 050 349	R3 000 000 00	R3 000 000 00	R3 000 000 00	R 12 050 349,27
	KPI 15 Kuilsville: Replacement of Existing Sewer Asbestos Cement Rising Main in Kuilsville	1. Appointment of Contractor. 2. Site Establishment	Practical Completion	kilometres (Km)	1. Progress Report 2. Practical Completion Certificate.	0.6 km pipe line	0.6 km pipe line	0.6 km pipe line	0.6 km pipe line	R10 808 792,50

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		R 300 000 ,00	R 10 808 792,50 (Million) R 3 000 000,00 (2022/23 FY) R 7 808 792,50 (2023/24 FY)	Million Rands	1. Grant Register 2. RBIG Expenditure Report 3. Payment Certificates 4. Proof of Payment	R3 808 793	R1 000 000	R1 000 000	R1 000 000,00	R10 808 792,50
	KPI 16 Installation of Concrete Palisade Perimeter Fencing	SCM Processes (Tender)	Practical Completion	kilometres (Km)	Progress Report & Practical Completion Certificate.	1. Contractor Appointment 2. Site Establishment 3. 1 km	2.0km	2.0km	1. 1.0km 2. Completion Certificate	R17 282 375,48
		R0,00	R17 282 375,48	Million Rands	1. Grant Register 2. RBIG Expenditure Report3. Payment Certificates 4. Proof of Payment	R5 282 375,48	R4 000 000,00	R4 000 000,00	R4 000 000,00	R17 282 375,48
	KPI 17 Extension of Waste Water Treatment Works by 30 June 2024.	New	1. Approval of Implementation Readiness Study (IRS) 2. Approval of Business Plan 3. Project Registration	Project Milestones	1. Progress Report 2. Practical Completion Certificate.	1. Approval of Implementation Readiness Study (IRS) 2. Approval of Business Plan 3. Project Registration	N/A	N/A	N/A	R0,00
		Draft Technical Report	R0,00	Million Rands	1. Grant Register 2. RBIG Expenditure Report 3. Payment Certificates 4. Proof of Payment	R0,00	R0,00	R0,00	R0,00	R0,00

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	Expended Public Works Programme (EPWP) Funded Project									
	KPI 18 Paving & Refurbishment of Municipal Properties by 30 June 2024	1. Phase 1 completed. 2. Appointment of Contractor. 3. Revision and Approval of Technical Report.	Practical Completion	Project Milestones	1. Monthly Progress Report 2. Expenditure 3. Attendance Register	1. Site Establishment 2. 0.5 km pipe line	2 km pipe line	2 km pipe line	0.8 km pipe line	R950 000,00
		R1 075 000,00	R950 000,00	Million Rands	1. Monthly Progress Report 2. Expenditure 3. Attendance Register	R16 000 000,00	R16 000 000,00	R16 000 000,00	R10 922 694,33	R950 000,00
		20	20	Number of Job Created	1. Attendance Registers 2. ID Copies 3. Employment Contracts	5	5	5	5	R950 000,00

KLM SDBIP 2023/2024 FY

KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR (KPI'S)	Baseline 2022/2023	Annual Target	Measure	Verification	Quarterly Projections				2023/2024 Budgeted Amount
IDP OJECTIVES		30/06/2022	2023/2024	Unit	POE	1st	2nd	3rd	4th	R
National KPA 2: Spatial Development and Transformation										
To ensure the provision of sustainable basic service to	**KPI 19** Human Settlement Planning and Development by 30 June 2024. 3000 Erfs	Sub-division of ERF 1 for New Township Establishment	Approval of sub-division application	Reports	2 By-annual reports	0	0	Approval of Township Establishment Application	Surveying of approved Township Establishment Site	Operational

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our communities	**KPI 20** Number of Consolidation application by 30 June 2024.	1	2	Number	Application register	0	0	0	1	
	KPI 21 Number of sub-division application by 30 June 2024.	1	1	Number	Application register	0	0	0	1	
	KPI 22 Number of rezoning Applications by 30 June 2024.	1	1	Number	Invitation and attendance register	0	0	0	1	
	KPI 23 Number of conveyancing for rectification and allocation of stands by 30 June 2024.	1	1	Number	Quarterly report	0	0	0	1	
	KPI 24 Percentage of subdivision and rezoning of a portion of Erf 1 for purpose of developing landfill site 30 June 2024.	1	1	Number	Quarterly report	0	1	0	0	
	KPI 25 Number of Joint Municipal Tribunal in implementation of SPULMA meeting attended by 30 June 2024.	2	2	Number	Attendance registers and minutes	1	0	1	0	

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	Traffic and Law Enforcement									
	KPI 26 Join Operation by 30 June 2024.	1. Issuing of section 56 written notices	1. Issuing of section 56 written notices	Reports	Monthly Reports	3	3	3	3	N/A
	KPI 27 Road Blocks conducted by 30 June 2024.	1. Issuing of notices for contravention of National Road Traffic Act. 2. Issuing of notices for contravention of National Land Transport Act. 3. Issuing of notices of contravention of National Land Transport Transition Act.	1. Issuing of notices for contravention of National Road Traffic Act. 2. Issuing of notices for contravention of National Land Transport Act. 3. Issuing of notices of contravention of National Land Transport Transition Act.	Reports	Monthly Reports	3	3	3	3	N/A
	KPI 28 Restriction of Heavy Motor Vehicles by 30 June 2024	New	1. Installation of Heavy Motor Vehicle Traffic Control Signs.	Road Signs	1. Heavy Vehicle Road Signs.	0	0	5	0	N/A
	KPI 29 Licensing & Motor Registration by 30 June 2024	1. Registration of Motor Vehicles. 2. PrDPs 3. Issuing of Learners Licenses. 4. Renewal of Driving Licenses.	1. Registration of Motor Vehicles. 2. PrDPs 3. Issuing of Learners Licenses. 4. Renewal of Driving Licenses.	Reports	Monthly Reports	3	3	3	3	N/A

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	KPI 30 Disaster Management by 30 June 2024.	1. Stakeholder engagement.	1. Awareness Campaigns at Schools and Community. 2. Attendance registers of stake holder engagements.	Reports	Reports	3	3	3		N/A
KEY PERFORMANCE AREA	KEY PERFOMANCE INDICATOR	Baseline 2022/2023	Annual Target	Measure	Verification	Quarterly Projections				2023/2024 Budgeted Amount
IDP OBJECTIVE		30/06/2022	2023/2024	Unit	POE	1st	2nd	3rd	4th	R
National KPA 3: Local Economic Development										
To promote a conducive environment for economic development	**KPI 31** Number of temporary jobs created through projects by 30 June 2024.	20	20	Number	ID's and Signed contracts	5	5	5	5	Operational
	KPI 32 Number of Updated MoU between 3 mines by 31 December 2024.	3	3	Number	Signed MOU 2022/2023	0	0	3	0	
	KPI 33 Number of local contractors Developed through awarding contracts or sub-contracting by 30 June 2024.	4	4	Number	Appointment letter with local address	1	1	1	1	

	KPI 34 Number of information brochure formulated to enhance tourism in the Municipal area by 30 June 2024.	1	1	Number	Information brochure	0	0	0	1	
	KPI 35 Number of SMME Day by 2024.	New	1	Number	Report and attendance register	0	0	0	1	
KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR (KPI'S)	Baseline 2023/2024	Annual Target	Measure	Verification	Quarterly Projections				2023/2024 Budgeted Amount
IDP OBJECTIVE		2022/2023	2023/2024	Unit	POE	1st	2nd	3rd	4th	R
National KPA 4: Municipal Financial Stability										
To ensure an effective and efficient financial viable municipality	**KPI 36** Compliance with Submission of Adjustment budget to Council for approval by 25 January 2024.	100%	100%	Percentage	Council resolution	0	0	100%	0	Operational
	KPI 37 Number of Section 52 reports submitted to the Mayor and Treasury by 15 July 2024.	4	4	Number	Acknowledgement of receipt	1	1	1	1	
	KPI 38 Compliance with Submission of Annual financial statements to Auditor General SA and Treasury by 31 August 2023.	100%	100%	Annual Financial statement	Acknowledgement of receipt	100%	0	0	0	

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	KPI 39 Compliance with Submission of Section 72 report to council and Treasury by 31 January 2024.	100%	100%	Report	Council resolution	0	0	100%	0	
Revenue										
	KPI 40 Percentage billing on operating revenue budget by 30 June 2024.	80%	80%	Percentage	Quarterly report	80%	80%	80%	80%	
	KPI 41 Percentage Collection on Billing by 30 June 2024.	50%	50%	Percentage	Quarterly report	50%	50%	50%	50%	
	KPI 42 Number of indigents registered by 30 June 2024.	1725	1725	Number	Updated indigents register	0	0	0	1725	
Budget and Treasury										
	KPI 43 Percentage of Capital grant funding received as per DORA allocation by 30 June 2024.	100%	100%	Percentage	Quarterly report	25%	25%	25%	25%	Operational
	KPI 44 Percentage collection of conditional grants by 30 June 2024.	100%	100%	Percentage	Quarterly report	25%	25%	25%	25%	

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	KPI 45 Percentage of capital budget expenditure by 30 June 2024.	75%	75%	Percentage	Quarterly report	25%	25%	25%	25%	
	KPI 46 Percentage operating budget expenditure spent by 30 June 2024.	75%	75%	Percentage	Quarterly report	25%	25%	25%	25%	
Assets Management										
To ensure an effective and efficient financial viable municipality	**KPI 47** Number of updated asset register by 30 June 2024.	4	4	Number	Register	1	1	1	1	Operational
	KPI 48 Number of Inventory undertaken in stores by 30 June 2024.	4	4	Number	Stock list	1	1	1	1	
	KPI 49 Number of Asset disposal list by 30 January 2024.	4	4	Number	Disposal list	1	1	1	1	
	KPI 50 Percentage progress of developing procurement plan by 30 June 2024.	100%	100%	Percentage	Procument Plan	0	0	0	100%	
	KPI 51 Percentage compliance with procurement plan by 30 June 2024.	100%	100%	Percentage	Report	100%	100%	100%	100%	

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KEY PERFOMANCE AREA	KEY PERFORMANCE INDICATOR (KPI)	Baseline	Annual Target	Measure	Verification	Quarterly Projection				2023/2024 Budgeted Amount
IDP OBJECTIVE		2022/2023	2023/2024	Unit	POE	1st	2nd	3rd	4th	R
National KPA 5: Municipal Institutional Transformation and development										
Democratic and accountable government, Municipal Transformation and Organisational development	**KPI 52** Number of Training committee held by 30 June 2024.	4	4	Number	Minutes and attendance register	1	1	1	1	Operational
	KPI 53 Number of LLF Committee held by 30 June 2024.	4	4	Number	Minutes and attendance register	1	1	1	1	
	KPI 54 Percentage resolution of Labour dispute by 30 June 2024.	80%	80%	Percentage	Report	20%	20%	20%	20%	
	KPI 55 Finalisation of Municipal organogram by 30 May 2024.	new	1	Number	Approved Organogram	0	0	1	0	
	KPI 56 Submit workplace skills plan to (LGSETA) BY 31 April 2024.	new	1	Number	Workplace skills plan	0	0	1	0	
	KPI 57 Number of quarterly health and safety meetings by 30 June 2024.	4	4	Number	Minutes and attendance register	1	1	1	1	

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	KPI 58 Number of quarterly Health and Safety inspection report on Municipal Main Building and Technical Workshop facilities by 30 June 2024.	4	4	Number	Report	1	1	1	1	
	KPI 59 Number of staff meetings held by 30 June 2024.	4	4	Number	Minutes and attendance register	1	1	1	1	
	KPI 60 Number of extended management meeting held by 30 June 2024.	4	4	Number	Minutes and attendance register	1	1	1	1	
ICT										
	KPI 61 Number of ICT committee held by 30 June 2024.	4	4	Number	Minutes and attendance register	1	1	1	1	
Performance Management system (PMS)										
	KPI 62 Number of Sec 57 Managers Performance plans created by 31 July 2024.	3	3	Number	Performance Plans	3	0	0	0	Operational
	KPI 63 Number of Quarterly Institutional Performance Evaluation done by 31 July 2024.	4	4	Number	Quarterly report	1	1	1	1	

	KPI 64 Number of sec 72 report per annum by 25 January 2024.	1	1	Number	MFMA Sec72	0	0	1	0	
	KPI 65 Compiled sec 66 performance plans and agreements and signed by 30 June 2024.	100	100	Number	Performance Evaluations scores	0	0	0	100	
	KPI 66 Percentage progress with the Development of SDBIP 2023/2024 by 30 June 2024.	100%	100%	Percentage	Council resolution	0	0	0	1	
	KPI 67 Percentage compliance with submission of annual report by 31 March 2024.	100%	100%	Percentage	Annual report	0	0	1	0	
KEY PERFORMANCE AREA	KEY PERFORMANCE INDICATOR (KPI)	Baseline	Annual Target	Measure	Verification	Quarterly Projections				2023/2024 Budgeted Amount
OBJECTIVE		2023/2024	2023/2024	Unit	POE	1st	2nd	3rd	4th	R
National KPA 6 : Good Governance and Public Participation										
Council meeting and Committees										
	KPI 68 Number of Normal Council meetings held by 30 June 2024.	4	4	Number	Minutes and attendance register	1	1	1	1	Operational
	KPI 69 Number of Special Council meetings	6	6	Number	Minutes and attendance register	2	1	2	1	

	held by 30 June 2024.									
	KPI 70 Number of MPAC Committee held by 30 June 2024.	4	4	Number	Minutes and attendance register	1	1	1	1	
	KPI 71 Number of Finance Committee held by 30 June 2024.	4	4	Number	Minutes and attendance register	1	1	1	1	
	KPI 72 Number of Institutional Committee held by 30 June 2024.	4	4	Number	Minutes and attendance register	1	1	1	1	
	KPI 73 Number of Technical and Commonage Committee held by 30 June 2024.	4	4	Number	Minutes and attendance register	1	1	1	1	
	KPI 74 Number of Audit Committee meeting held by 30 June 2024.	4	4	Number	Minutes and attendance register	1	1	1	1	
Internal Audit										
	KPI 75 Number of Quarterly report on status of implementation of recommendations made by Internal Audit /Audit	4	4	Number	Report	1	1	1	1	Operational

	Committee by 30 June 2024.									
	KPI 76 Number of Quarterly reports on status of implementation of recommendations made by AGSA by 30 June 2024.	4	4	Number	Audit Action Plan	1	1	1	1	
	KPI 77 Execution of Internal Audit Annual operational plan by 30 June 2024.	4	4	Number	Quarterly Internal Audit report	1	1	1	1	
Risk Management										
	KPI 78 Number of Risk Assessments conducted by 30 June 2024.	4	4	Number	Risk register	1	1	1	1	Operational
	KPI 79 Number of monthly reports on implementation of risk mitigating actions by 30 June 2024.	8	8	Number	Report	2	2	2	2	
	KPI 80 Number of quarterly reports on implementation of risk mitigating actions by 30 June 2024.	4	4	Number	Report	1	1	1	1	

IDP										
	KPI 81 Percentage progress of an Approval of IDP Process Plan by Council by 31 August 2023.	100%	100%	Percentage	Report	100%	100%	100%	100%	Operational
	KPI 82 Percentage progress with the review of the Kgatelopele LM 2022/2023 Draft IDP by 31 March 2024.	100%	100%	Percentage	Council resolution	0	0	100%	0	
	KPI 83 Percentage progress with the review of the Kgatelopele LM 2021/2022 Final IDP by 31 May 2024.	100%	100%	Percentage	Council resolution	0	0	0	100%	
	KPI 84 Number of IDP/Budget consultative meetings by 30 June 2024.	8	8	Number	Attendance registers and minutes	0	4	4	0	
	KPI 85 Number of IDP Rep Forum meetings held by 30 June 2024.	4	4	Number	Attendance registers and minutes	1	1	1	1	

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	KPI86 Number of IDP steering committee meeting held by 30 June 2024.	4	4	Number	Attendance registers and minutes	1	1	1	1	
Ward Committee										
	KPI 87 Number of monthly Ward committee meetings held by 30 June 2024.	48	48	Number	Attendance registers and minutes	12	12	12	12	Operational
	KPI 88 Number of monthly Ward meetings held by 30 June 2024.	48	48	Number	Attendance registers and minutes	12	12	12	12	

4.BUDGET IMPLEMENTATION PLAN FOR 2022/2023

In respect of the budget implementation component of the SDBIP, circular 13 requires a breakdown by monthly projections of revenue to be collected for each source and monthly projections of operational and capital expenditure and revenue for each vote.

4.1 Monthly projections: Capital expenditure by vote

NC086 Kgatelopele - Supporting Table SA25 Budgeted monthly revenue and expenditure

Description	Ref	Budget Year 2023/24												Medium Term Revenue and Expenditure Framework		
R thousand		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2023/24	Budget Year +1 2024/25	Budget Year +2 2025/26
Revenue																
Exchange Revenue																
Service charges - Electricity		2 122	2 122	2 122	2 122	2 122	2 122	2 122	2 122	2 122	2 122	2 122	2 122	25 468	27 370	29 415
Service charges - Water		1 210	1 210	1 210	1 210	1 210	1 210	1 210	1 210	1 210	1 210	1 210	1 210	14 518	16 208	17 051
Service charges - Waste Water Management		602	602	602	602	602	602	602	602	602	602	602	602	7 226	7 601	7 997
Service charges - Waste Management		962	962	962	962	962	962	962	962	962	962	962	962	11 542	12 142	12 773
Sale of Goods and Rendering of Services		5	5	5	5	5	5	5	5	5	5	5	5	56	59	61
Agency services		8	8	8	8	8	8	8	8	8	8	8	8	100	105	109
Interest		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Interest earned from Receivables		342	342	342	342	342	342	342	342	342	342	342	342	4 101	4 523	4 989
Interest earned from Current and Non Current Assets		297	297	297	297	297	297	297	297	297	297	297	297	3 570	4 091	4 688
Dividends		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Rent on Land		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Rental from Fixed Assets		16	16	16	16	16	16	16	16	16	16	16	16	189	189	189
Licence and permits		83	83	83	83	83	83	83	83	83	83	83	83	1 000	1 046	1 094
Operational Revenue		2	2	2	2	2	2	2	2	2	2	2	2	20	21	22
Non-Exchange Revenue																

Property rates		1 398	1 398	1 398	1 398	1 398	1 398	1 398	1 398	1 398	1 398	1 398	1 398	16 776	17 649	18 566
Surcharges and Taxes		762	762	762	762	762	762	762	762	762	762	762	762	9 146	9 566	10 006
Fines, penalties and forfeits		7	7	7	7	7	7	7	7	7	7	7	7	80	84	88
Licences or permits		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Transfer and subsidies - Operational		3 204	3 204	3 204	3 204	3 204	3 204	3 204	3 204	3 204	3 204	3 204	3 204	38 448	40 339	42 496
Interest		93	93	93	93	93	93	93	93	93	93	93	93	1 116	1 231	1 358
Fuel Levy		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Operational Revenue		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Gains on disposal of Assets		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Other Gains		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Discontinued Operations		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Revenue (excluding capital transfers and contributions)		**11 113**	**11 113**	**11 113**	**11 113**	**11 113**	**11 113**	**11 113**	**11 113**	**11 113**	**11 113**	**11 113**	**11 113**	**133 354**	**142 223**	**150 902**
Expenditure																
Employee related costs		4 180	4 180	4 180	4 180	4 180	4 180	4 180	4 180	4 180	4 180	4 180	4 180	50 164	52 552	54 964
Remuneration of councillors		324	324	324	324	324	324	324	324	324	324	324	324	3 885	4 063	4 250
Bulk purchases - electricity		2 135	2 135	2 135	2 135	2 135	2 135	2 135	2 135	2 135	2 135	2 135	2 135	25 622	26 801	28 033
Inventory consumed		175	175	175	175	175	175	175	175	175	175	175	175	2 100	1 558	1 630
Debt impairment		391	391	391	391	391	391	391	391	391	391	391	391	4 687	4 902	5 128
Depreciation and amortisation		1 289	1 289	1 289	1 289	1 289	1 289	1 289	1 289	1 289	1 289	1 289	1 289	15 463	16 175	16 919
Interest		100	100	100	100	100	100	100	100	100	100	100	100	1 200	1 255	1 313
Contracted services		1 163	1 163	1 163	1 163	1 163	1 163	1 163	1 163	1 163	1 163	1 163	1 163	13 951	14 523	15 262
Transfers and subsidies		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Irrecoverable debts written off		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Operational costs		1 319	1 319	1 319	1 319	1 319	1 319	1 319	1 319	1 319	1 319	1 319	1 319	15 827	16 437	17 123

Losses on disposal of Assets		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Other Losses		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Total Expenditure		11 075	11 075	11 075	11 075	11 075	11 075	11 075	11 075	11 075	11 075	11 075	11 075	132 898	138 266	144 622
Surplus/(Deficit)		38	38	38	38	38	38	38	38	38	38	38	38	456	3 957	6 280
Transfers and subsidies - capital (monetary allocations)		1 804	1 804	1 804	1 804	1 804	1 804	1 804	1 804	1 804	1 804	1 804	1 804	21 652	23 915	26 005
Transfers and subsidies - capital (in-kind)		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after capital transfers & contributions		1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	22 108	27 872	32 285
Income Tax		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) after income tax		1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	22 108	27 872	32 285
Share of Surplus/Deficit attributable to Joint Venture		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Share of Surplus/Deficit attributable to Minorities		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) attributable to municipality		1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	22 108	27 872	32 285
Share of Surplus/Deficit attributable to Associate		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Intercompany/Parent subsidiary transactions		–	–	–	–	–	–	–	–	–	–	–	–	–	–	–
Surplus/(Deficit) for the year	1	1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	1 842	22 108	27 872	32 285

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5.CONCLUSION

The SDBIP is a significant intervention tool in the strengthening of democratic governance in the local sphere of government. The SDBIP prescribes that the KLM annual targets be provided in order to assist with implementation and monitoring. Regular reviews would compare targets with actual outcomes and revise future targets as necessary.

The SDBIP monitoring of actual revenue targets and spending against the budget will be reported monthly in terms of section 71 of the MFMA. In terms of section 71 of the MFMA, the accounting officer must not later than ten days after the last working day of each month, submit to the Executive Mayor and the relevant provincial treasury a statement on the state of the municipalities' budget, reflecting the following:

- Actual revenue, per revenue source;
- Actual borrowings;
- Actual expenditure, per vote;
- Actual capital expenditure, per vote;
- The amount of any allocations received;

And explanation of:

- Any material variances from what the municipality have projected on revenue by source, and from the municipality's expenditure projections per vote;
- Any material variances from the service delivery and budget implementation plan and;
- Any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

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SUBMITTED BY: DATE: 29/06/2023.

Mr. Willie Blunden
Municipal Manager

APPROVED BY: DATE: 29/06/2023

Ms. Irene Williams
Hon. Mayor

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