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Navrae:
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Enquiries: Ms. Vuledzani Mathoho

Datum:
Letlha: 20/06/2025

RE: YEAR END CLOSURE

The year-end closing period is a time of intense activity for municipal finance departments. Requisitions will be temporarily suspended or delayed to allow for the efficient completion of the closing process.

Please be informed that as from the 23 June 2025, supply chain management office will no longer be accepting any new requisition except for emergency as will be busy with year-end process.

Hope the above are in order

Kind Regards

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Ms. Vuledzani Mathoho
Senior SCM Practitioner

REVIEWED BY

.....
Mr. Leonard Coakley
Chief Financial Officer

APPROVED BY

.....
Adv. Willie Blundin
Municipal Manager